



Fri. January 24th 2PM –9PM & Sat. January 25th 9AM - 8PM

Cowlitz County Event Center–1900 7th Ave., Longview, WA 98632

FOOD & MERCHANDISE VENDOR APPLICATION

Thank you for your interest in sQuatch Fest 2025!

Application must be submitted with payment by **January 10th, 2025** to **RESERVE** your spot. Due to limited space and electricity, we may not be able to accommodate your requests and/or process your application.

Applications are subject to approval. If you're application is not accepted, you will be notified along with receiving your payment back in full.

Vendor must be licensed and/or possess a permit from the Department of Revenue. Food Vendors also need to have a Health Department Permit. All food Vendor's staff must have and follow WA Food Handler's Requirements.

- Site locations can be requested, but with no guarantees.
- Vendor set up time is Jan. 24th from 9am-1pm.
- Tear-down time is Jan. 25th 8pm-10pm.
- Vendor agrees to be open for business from 2-9pm Jan. 24th and from 9am-8pm Jan. 25th. No late set-up or early tear-down is allowed.
- Dispose of grease in appropriate receptacle.
- Vendor provides electrical extension cord if power is needed.
- Water available from a spigot off the building for fill up only, staying connected is prohibited.
- Vendor will receive 2 complimentary sQuatch Fest tickets (good for both days). Additional tickets available for purchase.
- Free Parking is available in the Vendor lot accessible from Washington St. or in the guest lot across the street. No parking is allowed in the fairgrounds grass.
- Register online [HERE](#) or email application to: echristensen@kelsolongviewchamber.org

Name: _____

Business: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-mail: _____

REQUIRED: List all menu/merchandise items:

	Chamber Member	Non-Member
_____ Booth (10' x 8')	\$200	\$250
_____ Kids Cave Booth	\$200	\$250
<input type="checkbox"/> <input type="checkbox"/> Food Truck	\$225	\$275
Yes No		

Electricity - Members & Non-Members: \$20

50 amp 30 amp 120V 220V

Total Enclosed: \$ _____



FOR MORE INFORMATION

Contact: Elle Christensen
echristensen@kelsolongviewchamber.org
info@kelsolongviewchamber.org
 [360] 423-8400



VENDOR AGREEMENT

Please remember that all applications and payments must be received by **5PM on January 10th, 2025**. Space is limited, so it will be allocated on a first-come, first-served basis. Check-in and get your location assignment on **January 24th between 9AM and 1PM** at the Vendor/Volunteer table at the building entrance. Your space must be **set-up and ready by 2PM on Friday, January 24th, 2025**. You should **take-down your space no earlier than 8PM on Saturday, January 25th, 2025, and be completely cleared out by 10PM**.

TERMS BETWEEN VENDOR AND KELSO LONGVIEW CHAMBER OF COMMERCE:

1. The Vendor agrees to operate their business during the **Festival Hours of 1/24/2025 2PM-9PM and 1/25/25 9AM-8PM** at the location: **Cowlitz County Event Center, 1900 7th Ave., Longview, WA 98632**. Late set-up or early tear-down will be considered a breach of this agreement. **INITIALS:** _____
2. The Vendor assumes full responsibility for the quality of any goods sold by the vendor or the vendor's organization. **INITIALS:** _____
3. No Vendor shall assign/ sub-lease any part of their space or they will forfeit their space with no refund. **INITIALS:** _____
4. The Vendor agrees to operate the booth, table or concession in compliance with all federal, state, county, and city of Longview laws, taxes, ordinances, and health regulations. **INITIALS:** _____
5. The owner or custodian of property brought to sQuatch Fest assumes all risk and responsibility for its loss, damage, or theft as a condition of its admission. **INITIALS:** _____
6. All necessary permits and licenses must be obtained by the vendor before sQuatch Fest and displayed for review. All food concessions must have valid food handler permits. If needed, please contact the Cowlitz County Health Department for more information. **INITIALS:** _____
7. To reserve a space, full rental fees must accompany the Application. Spaces are allotted on a first-come, first-served basis. **INITIALS:** _____
8. No alcoholic beverages are permitted to be kept or sold within the concession/festival area. **INITIAL:** _____
9. Limited spaces with electricity are available and will be allocated on a priority basis for those who request it. Please indicate the need for electricity on the vendor application. **INITIALS:** _____
10. All food, garbage and belongings must be cleared by 10pm on Sat January 25th. Any food, grease and garbage must be disposed of in the allocated places. **INITIALS:** _____

Non-compliance will authorize the Kelso Longview Chamber of Commerce to cancel the vendor's participation without recourse and to remove the vendor, with no entitlement to previously paid vendor space.

Vendor Business: _____ Contact Name: _____

Date: _____ Signature: _____