

GALACTIC FEST



Fri., August 9 & Sat., August 10, 2024

Cowlitz County Event Center—1900 7th Ave., Longview, WA 98632

MERCHANDISE VENDOR APPLICATION

Thank you for your interest in Galactic Fest 2024!

Application must be submitted with payment by **July 12, 2024 for Early Pricing**. Final application and payment deadline is **July 26, 2024**. Due to limited space, we may not be able to process your application.

Applications are subject to approval by the application committee. (Payment will be returned and you will be notified if not accepted).

Vendors must be licensed and/or possess a permit from the Department of Revenue.

Name: _____

Business/Organization: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

List all items to be sold:

•Booth set up is Aug. 9th from 10am-3pm. Check in at the vendor desk.

•Doors open at 4pm on Aug. 9 and 10am on Aug. 10.

•Vendor locations will be assigned on Aug. 9.No vendor shall assign/sub-lease any part of their space or vendor will forfeit right to their area.

No table, Chairs, linens, or power cords provided you must bring your own

- Vendor agrees to be open for business from 4pm-8pm Aug. 9 and from 10am-8pm Aug 10. No late set-up or early tear-down. Kids Encounter hours are 10am-6pm Aug. 10th only.
- Absolutely no refunds unless event is canceled
- Vendors receive two complimentary Galactic Fest tickets (good for both days). Additional tickets available for purchase.

Mail application and check to:
 Kelso Longview Chamber of Commerce
 105 N. Minor Rd Kelso, WA 98626

| | Early Registration | Rates After |
|--|---------------------------|--------------------|
| | by July 12 | July 13 |

Table Space

| | | |
|---|------|-------|
| No table, chairs and linens provided you must bring your own | \$75 | \$155 |
|---|------|-------|

BOOTH - 10' X 8' space

| | | |
|---|-------|-------|
| No table, chairs and linens provided you must bring your own | \$125 | \$175 |
|---|-------|-------|

| | | |
|--|------|------|
| <input type="checkbox"/> ELECTRICITY (limited) Must bring own power cords | \$30 | \$30 |
|--|------|------|

Check to order collectible lanyards at \$5 each

Quantity _____ Total for lanyard(s) _____

TOTAL PAYMENT _____

FOR MORE INFORMATION CONTACT

Pam Fierst
 pfierst@kelsolongviewchamber.org
 360.423.8400
 www.kelsolongviewchamber.org

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Galactic Fest Agreement

Deadline:

Your completed application and payment must be received no later than 5pm on July 19, 2024. Space is limited and application subject to approval.

Indemnifications Agreement:

Vendor agrees to accept full responsibility for the quality of any goods sold by vendor and/or vendor's organization at Galactic Fest. Vendor agrees to be open for business during event hours. **Late set-up or early tear-down constitutes a breach of this agreement.**

The following are agreed to by vendor:

1. Vendor will conform with all federal, state, county and city of Longview laws, ordinances and health authorities.

INITIAL_____

Any violation of the forgoing will entitle Kelso Longview Chamber of Commerce to cancel (vendor)

_____ and cause the same to be removed with no right of recourse by vendor against Kelso Longview Chamber of Commerce/Galactic Fest committee for previously paid said vendor's space. Vendor shall be responsible for all payment to all local, state and federal taxes where applied.

2.The owner of the property or custodian of property brought to Galactic Fest assumes as a condition of its admission to Galactic Fest, all risk or any responsibility for its loss, damage, or theft.

3.Any required permits and licenses will be obtained by vendor prior to Galactic Fest and must be displayed for viewing. All food concessions are required to have an individual with a valid Washington State Food Worker Card present during event hours.

4.To reserve a space, full rental fees must accompany application. Spaces available on a first reserve basis and subject to approval by the application committee.

5.Areas will be assigned by 12pm on August 9. Booths, tables and food vendors are to be set up and operating by 4pm on August 9 and removed no earlier than 8pm on August 10.

6.Absolutely no alcoholic beverages shall be kept or sold by vendor or any of his/her employees within the concession and festival areas.

INITIAL_____

8.Limited spaces with electricity available on a first reserved/request basis. Request electricity on vendor application.

Business/organization _____

Signature _____ Date _____

Printed name and title _____